



**The Teaching with Primary Sources
Midwest Region
Illinois State University**

The Library of Congress Teaching with Primary Sources Program

Program Solicitation

Letter of Intent (required):

Please send a message with your intent to submit a proposal to [Richard Satchwell](#) before submitting your proposal.

Full Proposal Submission Date:

We have not imposed a deadline for submitting proposals. The TPS Midwest Region is funded through December 31, 2010. Proposed projects that can be completed by this date are encouraged to contact us to discuss the details of your project.

Timeline for Pilot TPS Region Program:

October 1, 2007 through December 31, 2010

SUMMARY OF PROGRAM REQUIREMENTS

General Information

Program Title:

The Library of Congress Teaching with Primary Sources Program (TPS)

Synopsis of Program:

The Educational Outreach Division of the Library of Congress facilitates a professional development program titled, The Library of Congress Teaching with Primary Sources. On October 1, 2007 the Library of Congress Teaching with Primary Sources program established four regional pilot centers in an effort to expand the impact of this program across the nation. One of the four centers resides at Milner Library on the campus of Illinois State University. *The Teaching with Primary Sources Midwest Region* is committed to uphold the mission of the Teaching with Primary Sources program:

To build a consortium that fosters collaborations between the Library of Congress and the educational community to increase instructional use of the Library's digital primary sources with K-12 classrooms. The program contributes to the

quality of education by deepening content understanding and improving student literacy in our nation's schools.

The TPS Midwest Region seeks proposals from interested individuals, institutions of higher education, professional development initiatives, library systems, and school districts in the following states: Alabama, Arkansas, Illinois*, Indiana, Iowa, Kansas, Kentucky, Louisiana*, Michigan, Minnesota, Mississippi, Missouri, Nebraska, Ohio, Oklahoma, Tennessee*, and Wisconsin. The TPS Midwest Region is looking for opportunities to integrate promising practices in teaching with primary sources into existing pre-service education curricula as well as K-12 professional development programs. Successful projects will be provided a tested professional development guide for all K-12 professional development activities. A copy of this guide can be downloaded for review by all applicants at http://www.mlb.ilstu.edu/tps/MCTPS/pd_guide.html

* Proposals from Illinois, Louisiana, and Tennessee will be directed to one of the existing TPS partners. Please contact our office (resatch@ilstu.edu) before submitting proposals from one of these three states.

The Library of Congress, as well as, the TPS Midwest Region will be evaluating activities throughout this pilot program. Principal Investigators (PIs), trainers, and participants may be asked to participate in evaluation activities such as online questionnaires or phone interviews.

Two types of awards will be funded:

- **Type I** awards will require the modification of existing pre-service curricula to include the integration of primary sources from the Library of Congress or research related to the use of primary sources in teaching and/or learning.
- **Type II** awards will require the training of in-service teachers and library information specialists using an established professional development program that meets the goals of the TPS level one program.

Award Information

Anticipated Type of Award: Subaward Contracts

Estimated Number of Awards: 20+ in FY 2010, the number of Type I and Type II awards will be determined based on the results of separate review processes.

Anticipated Funding Amount: Type I awards \$2,000-\$5,000; Type II awards \$2,000 - \$15,000

Eligibility Information

Proposals may only be submitted by the following from the states of Alabama, Arkansas, Illinois*, Indiana, Iowa, Kansas, Kentucky, Louisiana*, Michigan, Minnesota, Mississippi, Missouri, Nebraska, Ohio, Oklahoma, Tennessee*, and Wisconsin.

- Universities and colleges: U.S. universities and two- and four-year colleges (including community colleges).
- Non-profit organizations: Independent museums, libraries, observatories, research labs, professional societies and similar organizations.
- Public, private, and parochial schools, State Boards of Education, Regional Educational Systems, and other educational organizations.

Proposals that have a measurable impact and identify stakeholders' (e.g., in-service and pre-service educators, students, educational systems) benefits and ways that this initial effort may be systemically sustained are encouraged. Although it is not a requirement, proposals supported with matching or in-kind funds from local institutions/organizations are highly encouraged.

Proposal Preparation and Submission Instructions

A. Proposal Preparation Instructions

Please contact the TPS Midwest Region Director Dr. Richard Satchwell (resatch@ilstu.edu) to discuss your proposed project prior to submission.

When discussing your intent to submit a proposal, be prepared to discuss the following:

- Type I or Type II project.
- A summary of the activities being proposed.
- The PI(s), co-PI(s) and their organizational affiliations.
- Estimated total project budget.

Full Proposals (required):

Full proposals must be submitted to the TPS Midwest Regional office at Illinois State University. We are currently accepting proposals. If interested in submitting a proposal, please contact the TPS Midwest Region office prior to submission.

Proposal Preparation Instructions

A. Project Summary (1-page limit): At the top of this page enter a short informative title for the proposed project. Indicate a Type I or Type II project. Include contact information for PI(s), Co-PI(s), type of organization/institution, and the name, address, phone, fax, email for your business official. Provide a summary of the project, including its goals. In a separate statement, provide a summary of the impacts and sustainability of this proposed project beyond this funding.

B. Project Description (6-page limit): The project description contains the following items.

1. **List of Participants (1-page limit):** Include departmental and institution/organization affiliation of all principal investigators and other personnel expected to have an important role in the project. Include a brief biographical sketch for each person

2. **Description (5-page limit):** Describe the scope of the project including:
- Project goals and objectives.
 - Project audience and numbers to be reached.
 - Implementation methodology describing how Teaching with Primary Sources content will be incorporated into ongoing education and professional development programs (i.e., train-the-trainer, direct instruction, curriculum revisions, online/virtual instruction).
 - Evaluation methods.
 - Time line for implementation.
 - Dissemination activities.
 - Sustainability efforts beyond funding (i.e., integration into existing educational goals/organization, institutional support, alignment with existing curriculum)

C. Budget (2-page limit): The estimated total project budget and budget justification should be included. Indirect costs are not allowed.

D. Due Dates: The Center is funded through December 31, 2010. Proposed projects that can be completed by this date are encouraged to contact us to discuss the details of your project. Project completion; December 31, 2010

The TPS Midwest Region Proposal Processing and Review Procedures:

All proposals received by the Teaching with Primary Sources Midwest Region at Illinois State University will be carefully reviewed by the TPS staff. Successful proposals will enter into a subaward contract with Illinois State University. The reviewers will ascertain the extent to which proposals relate to the following questions:

- How well does the proposed project meet the goals and objectives of the level one TPS program? For more information about this:
http://www.library.ilstu.edu/tps/Professional_development/TPS_levels/TPS_level_1.shtml
- How well qualified is the PI(s) to conduct the project?
- How well conceived and organized is the proposed activity?
- Are the activities reasonable for the given timeline?
- Is there evidence of sustainability beyond the initial funding?
- How well does the proposed activity broaden the participation in the TPS program?

Contact Information

All questions should be directed to:

Richard Satchwell, Ph.D.

TPS Midwest Region Director

resatch@ilstu.edu

Phone: 309-438-3441

Fax: 309-438-3585