

Submitting an Assignment to the VCOLR Drop Box

1. Click on the Drop Box link under Course Features.
2. Click on the Assignment link under the Current Drop Boxes
3. Click on the Browse button to find your Assignment on your hard drive
4. Click the Open button, click on the name of the file and then the Assignment will appear in the Browse box.
5. Click the Upload button to submit your assignment to VCOLR.